# Article I: Name and Authorization

The name of this organization shall be the Mira Costa High School Boys Basketball School Connected Organization (Booster Club) operating under the MBX Foundation (“MBX”), a nonprofit Public Benefit Corporation under the laws of the State of California. MBX is an IRS 501c3 tax-exempt organization.

Mira Costa High School Boys Basketball School Connected Organization is authorized to operate by the Manhattan Beach Unified School Board (MBUSD) via annual application which must be submitted to MBX Foundation by June 15th of each year. The annual SCO application includes:

* the “Ask” letter indicating the requested donation;
* the organization’s budget for the upcoming year;
* an SCO Officer Designation Form, indicating names and contact information of elected officers;
* completion of the application form;
* a signed “MBX School Connected Organization (SCO) Policies” agreement

# Article II: Mission Statement

The mission of this organization shall be:

* to unite the parents, students, faculty, alumni, and community in the common interest of supporting and encouraging participation in the Boys Basketball program at Mira Costa High School, recognizing the integral role athletics/activities play in the education and development of our students;
* to promote the mental, emotional, academic and social benefits of participation in extra-curricular activities at Mira Costa High School (“MCHS”);
* to instill a sense of school pride and school spirit in all of our students and the community at large
* to provide financial support to the MCHS Boys Basketball program; and
* to recognize and reward student(s) for participation in the MCHS Boys Basketball program.

# Article III: Membership

Membership shall be open to all parents and guardians of students (athletes) who are participants in the MCHS Boys Basketball program.

* Membership shall run for the 12-month period beginning July 1st and ending June 30th of the following year or from the time the student begins participation in the activity.
* Members shall have all privileges of membership as provided in this Operating Agreement.
* A financial donation is not required, but is encouraged, to be a member of this organization.
* If a student athlete resigns or is removed from the team or activity, the parent or guardian will no longer be considered a member of the organization.
* Each member in good standing shall be entitled to one vote at all General Membership meetings.

# Article IV: Organization/Officers

There shall be a Board of Directors for this organization (“the Board”), all of whom must be members in good standing and must have students who are current participants in the program.

* The Executive Board shall consist of at least 3 Elected Officers. These officers shall consist of the following:
	1. President;
	2. Secretary; and
	3. Treasurer.
* Officers will be nominated and elected by the General Membership at the end of each school year. An election can be held either in person or electronically (i.e. through email or via electronic survey). Elections must be anonymous.
* The term of service for the Board will be one year. All positions are open at the end of each fiscal year. Existing Officers may be re-elected annually.

# Article V: Meetings

All general membership meetings shall be open to the public. All Board meetings are open to the membership.

* Meeting minutes and treasurer’s report shall be available to all members.
* A general membership meeting shall be held once per school year.
* Board meetings will be held on a monthly or bi-monthly basis, as determined by the Board.
* Special meetings of the general membership may be called at the discretion of the Board. At least a five-day notice shall be given.

# Article VI: Spending Guidelines

The Fiscal Year shall be July 1st to June 30th of the following year. Budgets shall be established by June 15th for the upcoming year.

* Receipts for all spending/payments shall be required.
* All spending shall be limited to funds available.
* The Board shall establish short and long-range plans for spending based upon the needs of the organization, in conjunction with the coach/advisor.
* The organization budget must be shared with and approved by the general membership by majority vote.

# Article VII: Duties of Officers

The Board is responsible for the operation and management of the organization. The duties of the Officers are described as such:

The President shall:

* Be the official representative of the organization;
* preside at all regular, special, and Board meetings;
* be an ex-officio member of all committees;
* appoint special committees; and
* keep members informed of all matters pertaining to the affairs of the club.

The Secretary shall:

* Write and keep minutes of all regular, special and Board meetings;
* keep a roster of all members; and
* issue notification of all upcoming regular, special, and Board meetings.

The Treasurer shall:

* Supervise and accurately record all receipts and disbursements of funds;
* report to the membership on all receipts, disbursements, and financial statements of the organization at general membership and Board meetings;
* assist in the preparation of annual budgets.

The Board Members shall serve in their positions without compensation, except for reimbursement of expenses incurred on behalf of the organization.

Any Board Member may, by written instrument, signed and acknowledged by the Executive Board, resign his/her office.

In the event that an Elected Officer’s student resigns from the program during the officer’s term, the Elected Officer must resign and the position will be filled by vote of the Board.

# Article VIII: Removal of Board Members

Upon reasonable written notice, any Board member may be removed from office for cause by a two thirds or greater majority vote of the general membership. Any such accused Board member shall not vote on the issue of his/her removal from office, although he/she shall be afforded an opportunity to be heard concerning the issue, both before the Board and the membership, and to be confronted by his/her accuser with evidence of wrongdoing.

# Article IX: Liability of Directors, Officers, and Members

* No Board member shall be required to furnish bond or surety, or shall be liable or responsible for acts of omission or errors of the Board, or of any predecessors or counsel selected with reasonable care.
* No Board member shall be personally liable to the organization of its members for monetary damages for breach of fiduciary duty as an officer or director, notwithstanding any provision of law imposing such liability: provided, however, that this provision shall not eliminate the liability of Board member, to the extent that such liability is imposed by applicable law, (I) for any breach of the Board member’s duty of loyalty to the organization or its members (ii) for acts or omissions not in good faith or which involve intentional misconduct or a knowing violation of law, or (iii) for any transaction from which the Board member derived an improper personal benefit. No amendment to or repeal of this provision shall apply to or have any affect on the liability or alleged liability of any Board member for or with respect to any acts or omissions of such Board member occurring prior to such amendment or repeal.
* Neither the Board, nor any member, shall have power to bind the members or the individual Board members or Officers of the organization, personally. All persons or corporations extending credit to, contracting with, or having claims against the organization, shall look only to the funds and property of the organization for the payment of any debt, damage, judgment, or decree, or of any money that may otherwise become due and payable to them from the organization, so that neither the members nor the Board, present or future, shall be personally liable therefore.

This is the Operating Agreement of the Mira Costa High School Boys Basketball SCO, as put forth herein, were ratified and accepted by the Board of Directors on the day of , 20 .

President

Secretary

This document is a complete and accurate copy of the Operating Agreement of the Mira Costa High School Boys Basketball SCO.

President

Secretary

The Mira Costa High School Boys Basketball does not discriminate on the basis of race, color, religion, national origin, sex, sexual orientation, age, or disability.